



North Dakota Department of Health DATA RELEASE CHECKLIST

If both statements below are answered as true, the information is considered de-identified and may be disclosed without the written authorization of the individual and without a data use agreement. If a statement is marked false, please forward the request and related information to the HIPAA Coordinator.

True		False		The NDDoH does not have actual knowledge that the information could be used alone or in combination with other reasonably available information to re-identify the individual.
True		False		All of the following identifiers of the <i>individual</i> or of <i>relatives, employers</i> or <i>household members</i> of the individual have been removed or are not present: (If 1 through 18 are checked, you may check True)
			1.	Names;
			2.	<p>All geographic subdivisions smaller than a state, including street address, city, county, precinct, zip code, and their equivalent geocodes:</p> <ul style="list-style-type: none"> Except for the initial three digits of a zip code if, according to the currently available data from the Bureau of the Census: <ul style="list-style-type: none"> The geographic unit formed by combining all zip codes with the same three initial digits contains more than 20,000 people; and The initial three digits of a zip code for all such geographic units containing 20,000 or fewer people are changed to 000;
			3.	<p>All elements of dates (except year) or dates directly relating to an individual, including:</p> <ul style="list-style-type: none"> birth date, admission date, discharge date, date of death; and all ages over 89 and all elements of dates (including year) indicative of such age, except that such ages and elements may be aggregated into a single category of age 90 or older;
			4.	Telephone numbers;
			5.	Fax numbers;
			6.	Electronic mail addresses;
			7.	Social security numbers;
			8.	Medical record numbers;
			9.	Health plan beneficiary numbers;
			10.	Account numbers;
			11.	Certificate/license numbers;
			12.	Vehicle identifiers and serial numbers, including license plate numbers;
			13.	Device identifiers and serial numbers;
			14.	Web Universal Resource Locators (URLs);
			15.	Internet Protocol (IP) address numbers;
			16.	Biometric identifiers, including finger and voice prints;
			17.	Full-face photographic images and any comparable images; and
			18.	Any other unique identifying number, characteristic, or code (except as permitted for re-identification codes under Privacy Rule §164.514(c)).